

Southgate City Council Agenda

Council Chambers

Wednesday May 16, 2018

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated May 2, 2018.	Page 2
2. Regular City Council Meeting Minutes dated May 2, 2018.	Page 3
3. Public Hearing (1) Minutes dated May 2, 2018.	Page 9
4. Public Hearing (2) Minutes dated May 2, 2018.	Page 10
5. Public Hearing (3) Minutes dated May 2, 2018.	Page 11

MOTION TO ENTER INTO CLOSED SESSION

Collective Bargaining

Scheduled Persons in the Audience:

Consideration of Bids:

- | | |
|--|---------|
| 1. Letter from Mayor; Re: Heating & Cooling Maintenance | Page 12 |
| 2. Letter from Mayor; Re: Electrical Gate Arm Installation | Page 16 |

Scheduled Hearings:

Communications "A" –

- | | |
|--|---------|
| 1. Memo from ACA/Finance Dir.; Re: Proposed FY 2018/2019 Budget | Page 21 |
| 2. Memo from Administrator; Re: Collective Bargaining Agreement; Teamsters 214 | Page 25 |
| 3. Memo from Administrator; Re: Collective Bargaining Agreement; TPOAM Garage & Clerical | Page 26 |
| 4. Memo from Administrator; Re: Collective Bargaining Agreement; AFSCME 1917 | Page 27 |
| 5. Letter from Mayor; Re: Root Control | Page 28 |
| 6. Letter from Mayor; Re: Appointment to Board of Review | Page 32 |
| 7. Letter from Mayor; Re: Appointment to Library Commission | Page 33 |

Communications "B" – (Receive and File)

Ordinances:

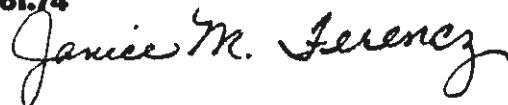
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1353 – \$3,907,761.74

Adjournment:



Janice M. Ferencz, City Clerk

Work Study Session

May 2, 2018

An Informal Meeting of the Council of the City of Southgate was held on May 2, 2018 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, Assistant City Administrator/Finance Director David Angileri, City Attorney Brandon Fournier, City Engineer John Hennessey, City Clerk Jan Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Department of Public Services Director Bob Tarabula, and Building Inspections Director Bob Casanova.

Mayor Kuspa presented the Arbor Day poster contest winners:

1 st Place	Alana Broadmax – Grogan School
2 nd Place	Rachel Gottschalk – Grogan School
3 rd Place	Brook Fisher – Grogan School

Discussion took place on the following item scheduled for action at the regular meeting:

- Amendment to Ordinance no. 477
- Bids for reconstruction of McCann and Fordline roads
- Bid for Phase # 2, playground equipment for Rotary Park
- Bid for Phase # 2, shelter pavilions for Rotary Park
- Three public hearings – 2018/19 proposed budget, Southgate-Wyandotte Drainage District user charge and proposed water/sewer rate increase
- Items covered under Communications A
- New business letter from Hennessey Engineers

This meeting ended at 6:59pm.

City of Southgate Regular City Council Meeting May 2, 2018

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 2, 2018 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant City Administrator/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Jan Ferencz, Director of Public Safety Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, and Director of Public Services Bob Tarabula.

Minutes:

Moved by Rauch, supported by Colovos, RESOLVED, that the minutes of the City Council Work Study Session dated April 18, 2018 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated April 18, 2018 be approved as presented. Carried unanimously.

Consideration of Bids:

1. **Letter from Mayor; Re: Reconstruction of McCann Road - Pennsylvania to Leroy**, moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council concurs with the Mayor's recommendation and awards the bid for reconstruction of McCann Road - Pennsylvania to Leroy to Great Lakes Contracting Solutions, LLC (2300 Edinburgh, Waterford, MI 48328) in the amount of \$1,281,689.20 plus a 10% contingency for a total cost of \$1,409,885. BE IT FURTHER RESOLVED THAT adequate funds are available in the Municipal Street fund to cover this contract.

Discussion took place.

Motion carried unanimously.

2. **Letter from Mayor; Re: Reconstruction of Fordline Road - Northline to Malcolm**, moved by Rauch, supported by Rollet, RESOLVED that the Southgate City Council concurs with the Mayor's recommendation and awards the bid for reconstruction of Fordline Road - Northline to Malcolm to Great Lakes Contracting Solutions, LLC (2300 Edinburgh, Waterford, MI 48328) in the amount of \$658,516.20 plus a 10% contingency for a total cost of \$724,367.82. BE IT FURTHER RESOLVED THAT adequate funds are available in the Municipal Street Fund to cover this contract.

Discussion took place.

Motion carried unanimously.

Regular City Council Meeting May 2, 2018

3. **Memo from Administrator; Re: Phase #2 Playground Equipment – Rotary Park.** moved by Zamecki, supported by Rauch, RESOLVED that the Southgate City Council concurs with the Engineer's recommendation and awards the bid for Rotary Park Phase # 2 playground equipment to Penchura, L.L.C. (889 S. Old US 23, Brighton, MI 48114) in the amount of \$38,289. BE IT FURTHER RESOLVED THAT funds for this purchase are available from the Community Development Block Grant.

Discussion took place.

Motion carried unanimously.

4. **Memo from Administrator; Re: Rotary Park Phase #2 Shelter Pavilions.** moved by Zamecki, supported by Colovos, RESOLVED that the Southgate City Council concurs with the Engineer's recommendation and awards the bid for Rotary Park Phase # 2 shelter pavilions to Penchura, L.L.C. (889 S. Old US 23, Brighton, MI 48114) in the amount of \$24,403.50. BE IT FURTHER RESOLVED THAT funds for this purchase are available from the Community Development Block Grant.

Motion carried unanimously.

Scheduled Hearings:

1. **Memo from ACA/Finance Director; Re: Mayor's 2018/19 Proposed Budget:**

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:01 p.m. to discuss Mayor's 2018/19 Proposed Budget.

Moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:11 p.m.

Motion carried unanimously.

2. **Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing:**

Moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:11 p.m. to discuss User Charge System for Southgate-Wyandotte Drainage District.

Moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:15 p.m.

Motion carried unanimously.

3. **Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase:**

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:15 p.m. to discuss Proposed Water/Sewer Rate Increase.

Moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:17 p.m.

Motion carried unanimously.

Regular City Council Meeting

May 2, 2018

Communications "A":

1. **Letter from Mayor re: Electrical Repairs and Maintenance**, moved by Farrah, supported by Rauch, RESOLVED that the Southgate City Council hereby concurs with the Mayor's recommendation to extend the current contract with Riney Electrical (1459 Fort St., Wyandotte, MI 48192) for a period of two years at the current rates of \$55.00 per hour (M-F) and \$75.00 per hour Saturday, Sunday and Holidays. BE IT FURTHER RESOLVED THAT sufficient funds are available in the various department budgets to cover costs associated with these maintenance issues.

Motion carried unanimously.

2. **Letter from Mayor re: 2 Ford Police Interceptor Utility Vehicles**, moved by Colovas, supported by Rollet, RESOLVED that the Southgate City Council hereby concurs with the Mayor's recommendation and awards purchase of two (2) Ford Police Interceptor Utility Vehicles to Southgate Ford (16501 Fort St, Southgate, MI 48195) in the amount of \$56,406. that matches the State Bid. BE IT FURTHER RESOLVED THAT sufficient funds are available in the Capital Fund through the sale of the lease on the ATT Tower and sale of land for this purchase.

Discussion took place

Motion carried unanimously.

3. **Memo from ACA/Finance Director; Re: Southgate-Wyandotte Drainage District User Charge**: moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council hereby adopts a resolution approving the 2018/2019 fiscal year apportionment for the City of Southgate as follows:

WHEREAS, the costs of operating, maintaining and replacing facilities, constructed by the Southgate-Wyandotte Relief Drain Drainage District have been apportioned by the Wayne County Drainage Board in accordance with Sections 468, 469 and 478 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, as amended and Section 14a of Act 51 of Michigan Public Acts of 1951, as amended, and in accordance with the Federal Water Regulations promulgated there under (Title 40 Code of Federal Regulations, Part 35); and,

WHEREAS, the City of Southgate is empowered by Section 490 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, Section 9 of Act 211 of Michigan Public Acts of 1956, and City of Southgate Charter Section 162 to enact user service charges for the Southgate-Wyandotte Relief Drain Drainage District by ordinance; and,

WHEREAS, the collection of such user service charges is necessary to fund the repair, operation and maintenance of the facilities of the Southgate-Wyandotte Relief Drain Drainage District and is essential to the public health, safety and welfare of users of said Southgate-Wyandotte Relief Drain Drainage District; and,

WHEREAS, a Public Hearing regarding the proposed user service charge apportionments promulgated by the Wayne County Drainage Board and the individual user service charges derived there from was held by the City Council, City of Southgate on May 2, 2018 and notice given to all the residents within the benefiting geographic area by publication in the local newspaper; and,

WHEREAS, such Public Hearing was held by the City Council to entertain views and comments from interested individuals regarding the individual user service charges for fiscal year July 1, 2018 through June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the City of Southgate does hereby adopt the ~~apportionment~~ apportionment of costs of operating, maintaining and replacing facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District as proposed by the Wayne County Drainage Board:

Regular City Council Meeting May 2, 2018

City of Southgate, MI	42.708 %
City of Wyandotte, MI	50.322 %
State of Michigan	1.804 %
County of Wayne	<u>5.166 %</u>
 TOTAL	 100.00 %

BE IT FURTHER RESOLVED that the City of Southgate:

- 1) Affirms that the City's cost of operating and maintaining the Southgate-Wyandotte Drainage District for fiscal year July 1, 2018 through June 30, 2019 is estimated to be \$787,183; and,
- 2) Affirms that the City's cost of modernization and automation of the Southgate-Wyandotte Drainage District Treatment Facilities along with the Barberry Relief Sewer for fiscal year 07.01.18 through 06.30.19 are estimated to be \$678,209, and,
- 3) Assesses such annual costs less excess Fund Balance to benefitting property owners in compliance with the user charge formula **as identified in Exhibit A and attached hereby and incorporated herein by reference; and,**
- 4) Confirms the roll for all persons whose name appears on the tax rolls as owning land within the Southgate-Wyandotte Drainage District as prepared by the City Clerk and Finance Department and on file within City Hall incorporated herein by reference in its entirety.

BE IT FURTHER RESOLVED that user charges have been or shall be levied on the summer tax rolls of the owners of real property within the geographic areas as follows:

North: Brest Avenue,

South: Pennsylvania Road,

East: Fort Street, and

West: Generally comprised by the area commencing with McCann (on the south side) to Eureka, to Reeck, tol-75;

BE IT FURTHER RESOLVED, that the City of Southgate does hereby re-adopt the individual user charge formula, which formula is attached hereto as Exhibit A and incorporated herein in its entirety by reference thereto, which formula shall be kept in the Office of the City Clerk for review by any interested party.

BE IT FURTHER RESOLVED, that any individual who is aggrieved by the user charge formula adopted here in or aggrieved by the application of said formula to their property shall file a notice of same with the City Engineer, within twenty-eight (28) days of the annual adoption of the user charge, who shall review the complaint and make a recommendation to the City Council. The City Council shall deny, affirm, or modify such user charges in accordance with its rules. **The effective date of this Resolution shall be May 2, 2018 (the Public Hearing, in this regard, was May 2, 2018.)**

Motion carried unanimously.

4. **Memo from ACA/Finance Director; Re: Water, Sewer and Capital Rate Increase**, moved by Farrah, supported by Zamecki, RESOLVED THAT the Southgate City Council concurs with the recommendation of Administration and establishes a new Water Rate at \$26.53 per 1,000 cubic feet for the fiscal year to be effective July 1, 2018.

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Motion carried unanimously.

Regular City Council Meeting May 2, 2018

5. **Letter from Administrator: Re: Resolution to Authorize DUWA Contract with Wayne County**, moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council hereby authorizes the following resolution:

WHEREAS, 1955 PA 233, as amended ("Act 233") authorizes an authority to acquire sewage disposal systems as defined within said act and to improve, enlarge, expand and operate such systems; and

WHEREAS, by the terms of Act 233, the Downriver Utility Wastewater Authority ("DUWA") its constituent municipalities being the cities of Belleville, Ecorse, Lincoln Park, River Rouge, Southgate, Wyandotte, Allen Park, Taylor, Dearborn Heights, Romulus, Riverview, and the Charter Townships of Van Buren and Brownstown ("Communities") are authorized to enter into a contract for the acquisition; improvement, enlargement or extension of a sewage disposal system and for the payment of the cost thereof by the communities, with interest; and

WHEREAS, the DUWA desires to acquire the Downriver Sanitary Disposal System ("System") from the County of Wayne, a Michigan county corporation (the "County"); and

WHEREAS, each of the Communities have a representative on the DUWA Board which will vote May 10, 2018 on the Definitive Transfer Agreement with Wayne County for the acquisition of the system; and

WHEREAS, each of the Communities in 2017 have unanimously approved a Service Agreement with DUWA for the use and charges associated with the System; and

NOW THEREFORE, be it resolved that the City of Southgate ("Municipality") hereby agrees that:

The Municipality's member to the DUWA Board shall vote In Favor of the Definitive Transfer Agreement that has been negotiated with Wayne County for the purchase of the Downriver Sanitary Disposal System.

Discussion took place.

Motion carried unanimously.

Ordinances

Moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council gives the first and second reading to adopt an ordinance of the City of Southgate Codified Ordinances to amend Chapter 1246, Section 1246.05 (j) (former Ordinance no. 477). This ordinance will be otherwise known as Ordinance no. 998.

Motion carried unanimously.

Communications "B":

Moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council concurs with the Engineer's recommendation and approves the Change Order no. 1 for the Penn-McCann Subdivision Sanitary Sewer Extension in the amount of \$25,300.

Motion carried unanimously.

Regular City Council Meeting
May 2, 2018

Unscheduled Persons In Audience:

State of Michigan Representative Fred Durhal, Director of Corporate and Government Relations, introduced himself to the Council.

Claims and Accounts:

Moved by Farrah, supported by Rollet, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1352 in the amount of \$4,896,027.98.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Rauch, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:38 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 2, 2018

REGARDING: Mayor's Proposed Budget

A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 2, 2018 and was called to order at 7:07 P.M. by Council President John Graziani.

Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki.

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, and Director of Public Services Bob Tarabula.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Mayor's Proposed Budget 2018-2019.

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council with no questions.

Moved by Zamecki, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:11 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 2, 2018

REGARDING: Southgate-Wyandotte Drainage District

A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 2, 2018 and was called to order at 7:11 P.M. by Council President John Graziani.

Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki.

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, and Director of Public Services Bob Tarabula.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Southgate-Wyandotte Drainage District.

Moved by Rauch, supported by Farrah, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council with no questions.

Moved by Colovos, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:15 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 2, 2018

REGARDING: Water / Sewer Rate Increase

A Public Hearing of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, May 2, 2018 and was called to order at 7:15 P.M. by Council President John Graziani.

Present: Bill Colovos, Mark Farrah, John Graziani, Phillip Rauch, Chris Rollet, Dale Zamecki.

Absent: *Karen George, *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, Assistant Administrator/Finance Director David Angileri, City Administrator Dustin Lent, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, and Director of Public Services Bob Tarabula.

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Water / Sewer Rate Increase.

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Discussion took place as to the total rate increase of about 3% or \$12-15 per year. This rate increase will be effective for water used effective July 1, 2018.

Moved by Rauch, supported by Zamecki, RESOLVED, that this Public Hearing be closed at 7:17 P.M. Carried unanimously.

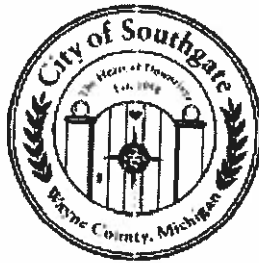
John Graziani
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

May 7, 2018

To the Honorable
City Council
Southgate, Michigan 48195

Re: Heating & Cooling Maintenance

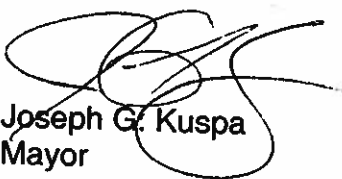
Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that the current contract be awarded to Flo Aire Heating & Cooling, 15761 Eureka, Southgate, Michigan in the amount of \$52.00 per hour, Monday – Friday and \$78.00 per hour Saturdays, Sundays and Holidays for a one-year period, along with Seasonal Maintenance – Spring \$7,950.00 and Fall \$7,950.00.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these maintenance issues.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

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JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 7, 2018

RE: Recommendation for Heating & Cooling Maintenance

I have reviewed the above with the DPS Director and concur with his recommendation to award this bid to low bid to Flo-Aire Heating & Cooling, 15761 Eureka, Southgate, Michigan in the amount of

\$52.00 per hour Monday – Friday
\$78.00 per hour Saturdays, Sundays, Holidays
This is the same as the last eleven years.

Along with Seasonal Maintenance of Spring \$7,950.00 and Fall \$7,950.00

Adequate funds are budgeted in various department accounts for this bid.

From the Desk of:
Robert Tarabula
Director, D.P.S.
May 7, 2018



To: David Angileri
Finance Director

Re: **Bid Recommendation for Heating & Cooling Maintenance**

After reviewing bids submitted for repair & maintenance of Heating & Cooling Equipment, I find **Flo-Aire Heating & Cooling, Inc.** to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are the lowest bidder
- They are our current vendor and always provide excellent service

Therefore, I recommend that (for a period of two years) the bid is to:

Flo-Aire Heating & Cooling, Inc.
15761 Eureka
Southgate, MI 48195
(734) 285-1809

If you have any questions, please contact me.

RT/dm

Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: Heating & Cooling)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – Heating & Cooling Equipment Maintenances
Due & Opened: May 4, 2018

Company	Monday – Friday 8:00 a.m. – 5:00 p.m.		Weekends/Holidays or after 5:00 p.m.		Seasonal Maintenance	
	Journeyman	Apprentice	Journeyman	Apprentice	Spring Maintenance	Fall Maintenance
Andrew Mechanical Heating &Cooling	\$95.00 per hour	\$75.00 per hour	\$145.00 per hour	\$125.00 per hour	15,510.00	15,510.00
Flo-Aire Heating &Cooling	\$52.00 per hour	\$40.00 per hour	\$78.00 per hour	\$60.00 per hour	7,950.00	7,950.00
Temperature Services Inc.	\$72.00 per hour	\$58.00 per hour	\$108.00 per hour	\$87.00 per hour	17,888.00	16,248.00
Johnson Controls International	\$67.70 per hour	\$44.40 per hour	\$100.00 per hour	\$66.70 per hour	13,850.00	13,850.00

dm

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

May 11, 2018

To the Honorable
City Council
Southgate, Michigan 48195

Re: Electrical Gate Arm Installation

Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that we award the bid for the installation of the Electrical Gate Arm to Future Fence Company, Warren, Michigan in the amount of \$13,553.00.

Sufficient funds are available in DPS Budget to cover costs associated with this bid.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 10, 2018

RE: Recommendation for Electrical Gate Arm Installation PD and DPS

I have reviewed the above with the DPS Director and concur with his recommendation to award this Bid to the low bid to Future Fence Company, Warren MI, in the amount of \$13,553.00.

Funds are available from in the DPS Budget for this bid.

From the Desk of:
Robert Tarabula
Director, D.P.S.
May 10, 2018



To: David Angileri
Finance Director

Re: Bid Recommendation for Electrical Gate Arm Installation

After reviewing bids submitted for the Electrical Gate Arm Installation, two electrical arm gates are to be installed at the, west entrance of, the Police Department and one electrical arm gate to be installed at the Department of Public Service's, Schafer Court entrance. I find **Future Fence Company** to be the best choice for the City, based upon the following:

- They meet the bid specifications
- They are the lowest bidder

Therefore, I recommend that the bid is awarded to:

Future Fence Company
23450 Regency Park Drive
Warren, MI 48089
Phone: 586-825-9142
Fax: 586-755-7456

If you have any questions, please contact me.

RT/ad

Bid Tabulation Enclosed

(D/Bids-A: F4 Bid Recommendation: Electrical Gate Arm Installation)

City of Southgate
14719 Schafer Court
Southgate, MI 48195
(734) 258-3079

Department of Public Services
Bid Tabulation – Electrical Arm Gate Installation
Bid Closed and Opened 4/2/18

Company	Bid Amount	
	PD	DPW
Nationwide Construction	\$11,408.00	\$6,017.00
Redguard Fire & Security	\$23,907.00	
Shamrock Fence Co.	\$9,600.00	\$5,200.00
Future Fence Co.	\$8,873.00	\$4,680.00

David Angileri

From: Bob Tarabula
Sent: Thursday, May 10, 2018 11:41 AM
To: David Angileri
Subject: Duke's Root Control
Attachments: Southgate-Quote (2).pdf

Hi David,

Here is a draft of the letter for the Windemere Circle Sewers. Is there anything to add or subtract before I have Sonya write it up?

The Water and Sewer Department has recently found root intrusions in to the city's sanitary sewers in the Windemere Circle subdivision. I recommend that we use Duke's Root Control, Inc. to chemically foam the sanitary sewers in the subdivision. Duke's Root Control uses a chemically treated foam in the sewer that kills the roots inside and outside of the pipe and prevents regrowth for 2-3 years. We have used Duke's in the past and they have performed well for us. They have already foamed 2 lines in the subdivision in 2017. I am asking the council to waive the bid process and award Duke's Root Control of 1020 Hiawatha Blvd., West, Syracuse, New York in the amount of \$15,984.00 with a 10% contingency.

Thanks,

Bob Tarabula

Bob Tarabula
DPS Director
City Forester
City of Southgate
Department of Public Services
14719 Schafer Ct
Southgate, MI 48195
734-258-3078
ISA Certified Arborist #MI0023A
ISA Tree Risk Assessment Qualified



JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate Celebrating 60 Years!

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Council President

MARK FARRAH

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DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 8, 2018

RE: Proposed FY 2018/2019 Budget

Pursuant to the Proposed Budget Hearing held on May 2, 2018 the following are the proposed Millage rates to be levied for the 2018/2019 Fiscal Year Budget.

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	9.8500
Act 359 of 1925	0.0720
Parks & Rec 2017	1.0000
Library	.8800
Roads	<u>1.9334</u>
Total Summer Levy	26.3046

EPA Judgment Winter Levy 0.6410

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.1366 and our Rubbish Levy to no more than 2.4326. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement and the EPA Judgment levies are exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2018 through June 30, 2019.

A resolution (attached) adopting the Proposed Budget for fiscal year 2018-2019; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

City of Southgate
County of Wayne, State of Michigan

No.

RESOLUTION

At a meeting of the Southgate City Council called to order by Council President John Graziani on May 16, 2018 at 7:00 P.M. the following resolution was offered:

Moved by _____, supported by _____,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2018/2019 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2018/2019 Fiscal year Budget:

General Operating	10.1366
Rubbish	2.4326
Act 345 Retirement	9.8500
Library	.8800
Parks & Rec of 2017	1.0000
Act 359 of 1925	0.0720
Roads	<u>1.9334</u>
Total Summer Levy	26.3046
EPA Judgment Winter Levy	0 .6410

AND,

WHEREAS, the Mayor's proposed budget for fiscal year 2018/2019 was submitted on March 27, 2018 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 2, 2018 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2018/2019; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2018/2019 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2018.

1. **ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND**

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Taxes	16,368,474
Licenses and Fees	632,200
State Revenue Sharing	3,353,775
Charges for Services	661,500

Fines and Forfeits	1,408,500
Interest, Rents and Royalties	824,409
Miscellaneous	120,000
Transfers-In	1,268,379
Total Revenue	24,637,237

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	38,658
136	District Court	1,111,715
171	Executive	238,733
191	Elections	24,750
209	Assessor	182,700
210	Attorney	151,500
215	City Clerk	163,162
220	Municipal Employees Civil Service	2,000
221	Police and Fire Civil Service	7,200
223	Finance	440,996
253	Treasurer	222,592
299	General Government	3,697,594
301	Police Department	7,552,715
336	Fire Department	4,414,297
371	Building	435,358
400	Planning Commission	15,000
426	Police Reserves	5,240
441	Public Services	1,959,419
442	City Garage	556,320
528	Sanitation	1,497,581
672	Senior Citizen	90,936
751	Recreation	884,539
803	Historical Museum	1,700
965	Transfers-Out	579,975
	Total Expenditures	24,274,680

<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,131,079
203	Local Street	828,000
204	Municipal Street	1,455,000
211	Southgate/Wyandotte O & M	2,965,392
245	Water and Sewer Public Improvements	750,000
246	District Court Public Improvements	120,000
248	CDBG	153,000
271	Library	683,694
305	Building Authority	1,066,625
494	DDA	217,510
495	TIFA	669,375
584	Golf Course	320,674
591	Water and Sewer	8,730,235
677	Workers Comp	300,000
734	Severance Reserve	280,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

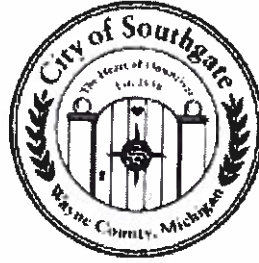
I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 16, 2018.

City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
Celebrating 60 Years!

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JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator DL

Date: May 11, 2018

Re: Collective Bargaining Agreement; Teamsters Local 214

As previously discussed at this evening's Work Study Session, the Administration has presented the City Council with a tentative agreement with Teamsters 214. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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- CITY COUNCIL -

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator DL

Date: May 11, 2018

Re: Collective Bargaining Agreement; TPOAM – Garage & Clerical

As previously discussed at this evening's Work Study Session, the Administration has presented the City Council with a tentative agreement with the TPOAM – Clerical and Garage union. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

Memorandum

To: Honorable City Council Members

From: Dustin Lent, City Administrator DL

Date: May 11, 2018

Re: Collective Bargaining Agreement; AFSCME Local 1917

As previously discussed at this evening's Work Study Session, the Administration has presented the City Council with a tentative agreement with AFSCME Local 1917. The Administration believes that the adoption of this agreement is in the best interest of the City. Therefore, the Administration respectfully requests that the City Council authorize the Mayor and City Clerk to sign on behalf of the City. Please do not hesitate to contact me with any additional questions.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

May 11, 2018

To the Honorable
City Council
Southgate, Michigan 48195

Re: Root Control

Ladies and Gentlemen:

It is recommended by DPS Director and I concur, that we award the bid Root Control to Duke's Root Control, Syracuse, New York in the amount of \$17, 582.40 and to waive the bid for this specialized contract.

Sufficient funds are available in the Water and Sewer fund to cover costs associated with this bid.

Your favorable consideration of this matter is requested.

Sincerely,

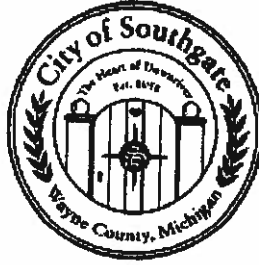
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

MEMORANDUM

TO: The Honorable Mayor and City Council

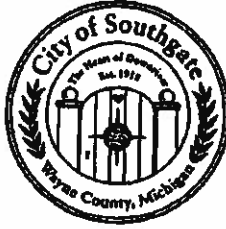
FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 10, 2018

RE: Recommendation for Root Control

I have reviewed the above with the DPS Director and concur with his recommendation to award this contract to, Duke's Root Control, Syracuse, New York in the amount of \$17,582.40 and to waive the bid for this specialized contract.


Funds for this contract are budget in the Water and Sewer Fund for the purpose.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court · Southgate, Michigan 48195
Ph: (734) 258-3079 · Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council
From: Robert Tarabula, DPS Director 
Date: May 10, 2018
Re: Request for Waiver of Bid

The Water Department is requesting a bid waiver in the amount of \$15,984.00 with a 10% contingency to remove root intrusions in the City's sanitary sewers in the Windemere Circle Subdivision.

I recommend the City waive the bid process and use Duke's Root Control, Inc. to chemically foam the sanitary sewers in the subdivision. Duke's Root Control, Inc. uses a chemically treated foam in the sewer that kills the root inside and outside of the pipe and prevents regrowth for 2-3 years. We have contracted Duke's Root Control, Inc. in the past and they have performed well. They have already foam lined 2 sewer lines in the Windemere Circle Subdivision in 2017.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure
RT/ad



1020 Hlawatha Blvd., West
 Syracuse, NY 13204-1131
 1-800-44-ROOTS
 (315) 472-4781
 FAX (315) 475-4203

May 10, 2018

Mr. Bob Tarabula
 Director of Public Services
 City of Southgate
 14719 Schafer Court
 Southgate, MI 48195

Dear Mr. Tarabula:

As per your request, we submit the following quote for Duke's foaming root control service. Please note that these are estimated quantities, and the actual invoice will be determined by field measurements made at the time of application.

Pipe Size	Unit Price	Quantity	Total
6 inch	\$1.59/ft	0 feet	\$0.00
8 inch	\$1.59/ft	6,400 feet	\$10,176.00
10 inch	\$1.76/ft	3,300 feet	\$5,808.00
12 inch	\$1.92/ft	0 feet	\$0.00
15 inch	\$2.73/ft	0 feet	\$0.00
		9,700 feet	\$15,984.00

Prices are computed per linear foot, manhole to manhole and include all Labor, Materials, Equipment, and Mobilization for the chemical treatment of the approximate quantity referenced above. Duke's standard guarantee applies to all sanitary sewers treated, and a \$3,000-minimum charge is required on this project.

If you require any further information, please call 1-800-447-6687. Thank you for your interest in our service.

Sincerely,

Robert S. Hunn, Jr.

SYRACUSE • DALLAS • ATLANTA • COLUMBUS • CHICAGO
 OAKLAND • PORTLAND • DENVER

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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CHRISTOPHER P. ROLLET

May 7, 2018

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Board of Review – for a 3 year term expiring June 2021

Maria Schieltz 18705 Walnut

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
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CHRISTOPHER P. ROLLET

May 7, 2018

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

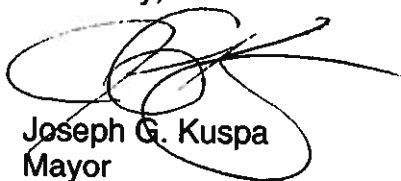
Library Commission – for a term expiring April 2020

Mary Lamos 11006 Afton

This appointment fills the vacancy of the resignation of Frances Childers.

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk

JGK/law