

Southgate City Council Agenda

Council Chambers

Wednesday December 20, 2017

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Denman, Farrah, George, Graziani, Rauch, Zamecki.

Minutes:

1. Work Study Session Minutes dated December 6, 2017.
2. Regular City Council Meeting Minutes dated December 6, 2017.

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

1. Memo from Administrator; Re: Transferring Program Year 2017 CDBG Program Funds **Page 2**

Communications "A" –

1. Memo from Administrator; Re: Program Year 2018 CDBG Program Funds **Page 4**
2. Memo from Administrator; Re: Extending the Service Contract with
Rapid Response EMS **Page 6**
3. Memo from Administrator; Re: Entering Lease Agreement with Rapid Response
14717 Schafer Court **Page 7**
4. Memo from Administrator; Re: Leasing a Fire Truck **Page 8**
5. Memo from Administrator; Re: Lease with an option to purchase Golf Carts **Page 12**
6. Memo from Administrator; Re: The Purchase of New Ice Resurfacing Machine **Page 15**
7. Memo from Council President; Re: Council Rules & Procedures **Page 24**

Communications "B" – (Receive and File)

1. Letter from Mayor; Re: Appointment of City Administrator **Page 28**

Ordinances:

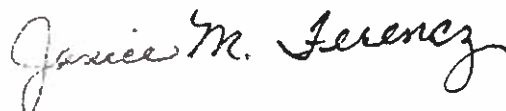
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant # 1343 – see warrant

Adjournment:



Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

SHERYL DENMAN

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator 

Date: December 12, 2017

Re: Public Hearing to consider transferring Program Year 2017 CDBG Program Funds

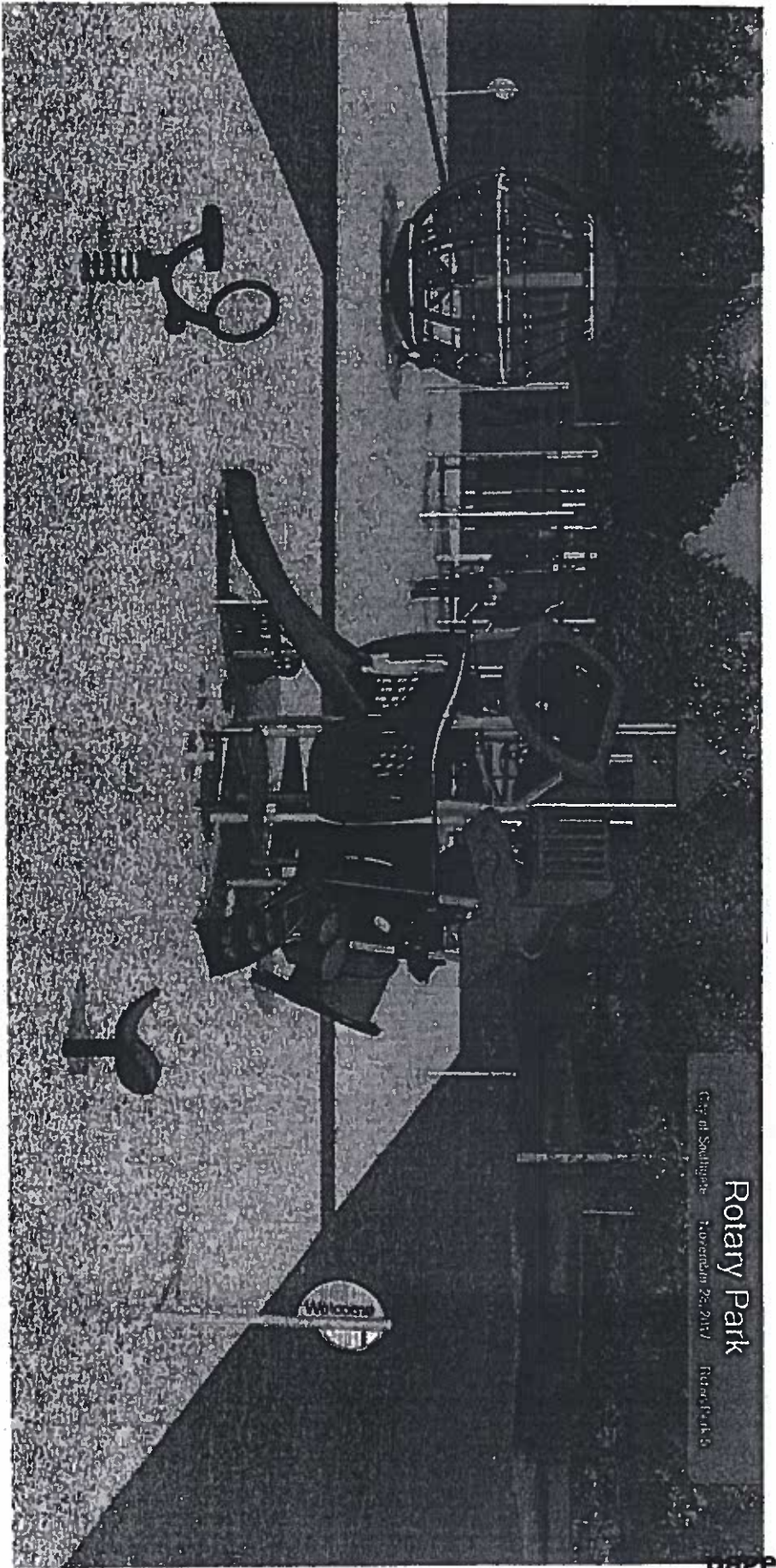
On February 1, 2017 the Administration recommended and the City Council approved, through the Public Hearing process, that \$74,475.00 be used for the demolition of the buildings at 16100 Fort Street. Subsequently that property was purchased, rezoned to Conditional Zoning and is in the process of being renovated by its new owners.

The Administration respectfully requests the City Council approve transferring those demolition funds for the installation of a play-scape that will complement the recently purchased play-scape for Rotary Park which is an eligible park under HUD's rules for the CDBG Program.

Attached please find a picture of the recommended play-scape.

If you have any questions about this recommendation, please contact me.

Cc: Mayor Joseph G. Kuspa
Dustin Lent
David Angileri
Joan Hennessey



Rotary Park
City of Solingen - November 29, 2017 - Rotary Park 3

Ms
landscape
structures



FOR A BETTER TOMORROW
WE PLAY TODAY
shapedbyplay.com



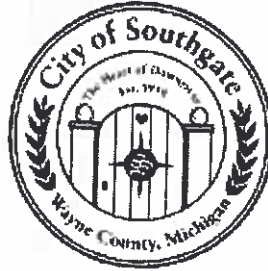
Proudly presented by:
Jennifer Smith

Ms
landscape
structures

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator *JJZ*

Date: December 11, 2017

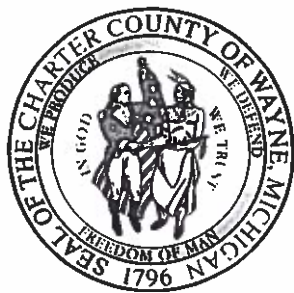
Re: Program Year 2018 CDBG Program Funds

The Administrator of the Wayne County CDBG Program has asked the participating communities to begin the process of programming its 2018 funds. He has said the City of Southgate should expect to receive \$153,000.00 for Program Year 2018. Following the new rules established by Wayne County, these funds must be spent by December 31, 2019. The City's application must be submitted by February 16, 2018.

Therefore, the Administration respectfully requests the City Council call a Public Hearing for 7:00pm, January 17, 2018, to receive public comment on the Administration's recommendation for the use of these funds. The legal advertisement, which will be published in the News Herald prior to the Public Hearing will provide the public with the Administration's recommendations for the use of these funds.

If you have any questions about this matter, please contact me.

Cc: Mayor Joseph G. Kuspa
Joan Hennessey
David Angileri
Dustin Lent



Warren C. Evans
Wayne County Executive

November 14, 2017

The Honorable Joseph Kuspa, Mayor
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

Dear Mayor Kuspa:

As a Participating Jurisdiction with the County of Wayne for purposes of receiving federal Community Development Block Grant (CDBG) funds, the City of Southgate annually selects activities on which to spend these funds. The U.S. Department of Housing and Urban Development (HUD) has advised us to begin our planning efforts for the use of the Program Year 2018 funds anticipating the same level of funding as was received last year.

Please begin your Citizen Participation Process which includes publishing and conducting public hearings for PY2018 funds in the amount of \$153,000.00. I am enclosing a copy of the PY2018 CDBG Application that we would like to have returned to the Community Development Office by February 16, 2018.

The County staff would be happy to help you and your staff in completing these tasks and you may reach me at (313) 224-6046. Please do not hesitate in calling on us so that together we can make this a successful year.

Sincerely,

Terry Carroll, Administrator

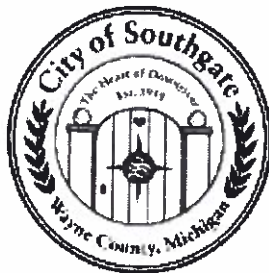
Cc: Community Development Director

11/27/17
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JDE

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator *JJZ*

Date: December 12, 2017

Re: Extending the Service Contract with Rapid Response EMS

Earlier this year, the Administration recommended and the City Council approved authorizing the Mayor the City Clerk to sign a Service Contract with Rapid Response EMS for the period of June 1, 2017 to August 31, 2020 with multiple extensions.

While the representatives of Rapid Response have been searching for a suitable building in the City, the Administration has allowed them to use, on a temporary basis, the concession building next to the inline skating rink. At their expense, Rapid Response made, with the Administration's approval, some improvements to that building to accommodate their employees.

Their search has not produced a suitable building. Consequently the City suggested they consider leasing the former Animal Control Shelter, 14717 Schafer Ct., which has been used primarily by the Police Department for storage since it was decommissioned.

Rapid Response, in conjunction with their contractor, J.S. Biondo Construction Co. of Sterling Heights, has prepared a renovation plan for the building. The cost estimate is about \$85,000.00.

A lease agreement has been negotiated, which calls for Rapid Response to pay \$2,000.00 per month; \$1,300.00 will be applied toward the improvements and \$700.00 will be credited to the City. Once the construction costs have been paid for, the entire \$2,000.00 will be credited to the City. Rapid Response will pay all utilities as well.

To address this situation, the Administration respectfully requests the City Council approve amending the Service Contract to extend it to June 30, 2023.

The Administration has been very pleased with the performance of Rapid Response. At the December 5th Department Head Meeting, Chief Sypula reported that 6 minutes and 44 seconds was the average response time for Rapid Response in the month of November, which is very good. The industry standard is eight (8) minutes or less.

Rapid Response will be in attendance at your meeting should you have any questions for them.

If you have any questions for me, please give me a call.

Cc: Mayor Joseph G. Kuspa
Mike Sypula
David Angileri
Dustin Lent
Jeff Smith
Brandon Fournier

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
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Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator *JJZ*

Date: December 12, 2017

Re: Entering into a Lease Agreement with Rapid Response EMS for 14717 Schafer Ct.

The Administration respectfully requests that you approve authorizing the Mayor and the City Clerk to sign a lease agreement with Rapid Response EMS for the period of January 1, 2018 through June 30, 2023. The lessee will pay \$2,000.00 per month of which \$1,300.00 will be applied toward the improvements and \$700.00 will be credited to the City. Once the improvement costs have been fully paid, the entire \$2,000.00 will be credited to the City.

Rapid Response will be in attendance at your meeting should you have any questions for them.

The City Attorney and the attorney for Rapid Response are finalizing the lease agreement.

If you have any questions for me, please give me a call.

Cc: Mayor Joseph G. Kuspa
Mike Sypula
David Angileri
Dustin Lent
Jeff Smith

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator

Date: December 14, 2017

Re: Leasing a Fire Truck

The Administration respectfully requests the City Council approve authorizing the Mayor and City Clerk to sign a lease agreement for a fire truck with Halt Fire, Inc. of Wixom, Michigan at \$525.00 per week, while we pursue obtaining a grant to purchase a new truck. The Fire Chief's memos to the Assistant City Administrator/Finance Director clearly describe the situation the City faces. The truck is 20 years old. It has very serious corrosion issues and perhaps other problems that will be detected if we go forward with trying to repair it at about \$90,000.00. The repairs will take approximately 20 weeks, which also would require a lease so the City would have 2 pumpers available during the repair period. Therefore, we do not recommend repairing the 1997 pumper.

Meanwhile, Chief Sypula is working on a federal grant application for the purchase of a new pumper. David Angileri has indicated that adequate funds are available to pay for the lease at \$525.00 per week.

If you have any questions about this recommendation, please contact Mike Sypula, David Angileri or me.

Cc: Mayor Joseph G. Kuspa
Mike Sypula
David Angileri
Jeff Smith

JOSEPH C. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk


JAMES E. DALLOS
Treasurer



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MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: David Angileri, Assistant City Administrator/Finance Director 
DATE: December 14, 2017
RE: Recommendation to a short term lease of a Fire Truck

I have reviewed the above with the Fire Chief, and concur with his recommendation to request the City Council enter into a Short Term Lease for a Fire Truck with Halt Fire Inc. Wixom, Michigan, in the amount of \$525.00 per week.

Adequate funds are available in the Capital Fund Account for Fire Pumper for this purchase.

MEMO

To: David Angileri, Finance Director / Assistant City Administrator

From: Fire Chief Mike Sypula

Re: Request for approval

Date: 12/06/2017

Dear David,

Halt Fire Inc. of (Wixom MI) has quoted to replace the frame rails and inner rails @ \$90,722.00. This is a very expensive repair cost because of the intensive labor process. In addition to the \$90,722.00 the Department would have to rent a fire truck from Halt the cost is \$525.00 per week for approximately 20 weeks for repairs. The final cost would be \$101,222.00 and in the process of repair other problems were to be found the price for repairs could drastically increase. Halt Fire Inc. Wixom MI, has estimated the truck in its current condition without the frame rail issues to be around \$25,000.00.

It is my recommendation that we don't repair this twenty year old fire truck and the city rent a pumper from Halt Fire Inc. on a short term lease at \$525.00 per week until funding through a grant can hopefully be secured. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on December 20, 2017 for the purpose of approval.

Sincerely,



Mike Sypula
Fire Chief

Southgate Fire Department



14730 Reaume Parkway
Southgate, Michigan 48195
(734) 258-3080 / FAX (734) 246-1352

Mike Sypula, Fire Chief
(734) 258-3070
msypula@ci.southgate.mi.us



December 6, 2017

To: David Angileri, Finance Director/ Assistant City Administrator

From: Mike Sypula, Fire Chief

Re: 1997 Pierce Quantum Fire Truck

David,

As you are aware, the Fire Department has had to take the 1997 Pierce fire truck out of service do to considerable corrosion on the frame rails of the truck. I had TUV Rheinland Industrial Solutions perform an ultrasonic thickness scan of the frame rail. The test indicated the problem area's and recorded the lowest reading achieved. Driver's side shows considerable corrosion of the frame with a 4'' long area with .071 remaining. Passenger side shows considerable corrosion of the frame with a 4'' long area with .130 remaining. The original thickness of the frame rail is .375 thick if less than 2/3 the thickness or .253 is remaining due to corrosion then the truck should be taken out of service. This is the recommendation of the SR Technical Support Specialist from Pierce MFG / Oshkosh Corp.

If you are in need of any additional information please don't hesitate to contact me.

Mike Sypula
Fire Chief

JOSEPH G. KUSPA
Mayor

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PHILLIP J. RAUCH

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator *JJZ*

Date: December 14, 2017

Re: Lease with an option to purchase Golf Carts

The Administration respectfully requests the City Council approve authorizing the Mayor and City Clerk to sign a new 5 year lease agreement with Midwest Golf Turf for 30 golf carts at \$16,728.20 per year. Over the course of the 5 year lease, this new agreement would save the City over \$10,000.00. In addition, at the end of the lease, the City would have the option to purchase the golf carts for \$1.00 each.

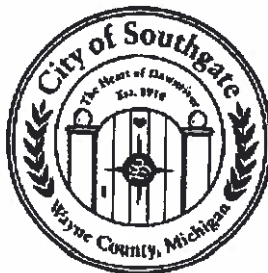
If you have any questions about this recommendation, please contact Dustin Lent, David Angileri or me.

Cc: Mayor Joseph G. Kuspa
David Angileri
Dustin Lent

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: December 14, 2017

RE: Recommendation to lease to own 30 golf cars.

I have reviewed the above with the Recreation Department Director and concur with his recommendation to extend the current lease for five years with, Midwest Golf Turf in the amount of \$16,728.20 per year. This will save the Golf Course over \$ 10,000 during the next 5 years.

Adequate funds are available in the Golf Course Fund for this lease.



Department

Southgate Parks and Recreation

14400 DIX-TOLEDO ROAD
SOUTHGATE, MI 48195 (734) 258-3035

To: John Zech, City Administrator
From: Dustin Lent, Parks & Recreation Director
Date: December 12, 2017
Re: Golf Course-Golf Carts.

It is my recommendation that the City of Southgate extend the lease agreement with Midwest Golf Turf. Our current golf cart (30 carts) lease is up at the end of December. The new 5 year lease would be a lease to own with a \$1 per cart payout at the end of 5 years. This new 5 year lease would lower our current yearly payment to \$16,728.20, a savings of over \$10,000 during the next 5 years. The current carts are in great shape. Since Southwinds golf course is an executive course mostly par 3's with very little hills, the carts do not get as many hours or wear they would have at a regulation size golf course.

Respectfully Submitted,

Dustin Lent
Parks & Recreation Director
City of Southgate

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

Memorandum

To: Honorable City Council Members

From: John J. Zech, City Administrator *JJZ*

Date: December 14, 2017

Re: The Purchase of a New Ice Resurfacing Machine

The Administration requests the City Council approve the purchase of a new Ice Resurfacing Machine at a cost of \$116,540.70 from the Zamboni Co. We also request the City Council approve waiving the bid process as there are only 2 companies that manufacture Ice Resurfacing Machines and we have official quotes from each company. We recommend purchasing the machine from the Zamboni Co. for 2 reasons. First, their quote is \$159.30 lower than the quote from Olympia Co. Second, the City's current machines were manufactured by the Zamboni Co. and the City's maintenance staff (Parks & Recreation Department & Department of Public Services) are very familiar with maintaining Zamboni Co. Ice Resurfacing Machines.

Attached please find a copy of the official quotes for your review.

If you have any questions about these recommendations, please contact Dustin Lent, David Angileri or me.

Cc: Mayor Joseph G. Kuspa
Dustin Lent
David Angileri

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



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PHILLIP J. RAUCH

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: December 14, 2017

RE: Recommendation for Purchase of Ice Resurface Machine for the Civic Center.

I have reviewed the above with the Recreation Department Director and concur with his recommendation to award this purchase to Zamboni, Paramount, CA in the amount of \$116,540.70.

Adequate funds will be budgeted and available in the Parks and Recreation department 2018/19 Budget for this purchase.



Department

Southgate Parks and Recreation

14400 DIX-TOLEDO ROAD
SOUTHGATE, MI 48195 (734) 258-3035

To: John Zech, City Administrator
From: Dustin Lent, Parks & Recreation Director
Date: December 12, 2017
Re: Zamboni

The recreation department is in need of a new Ice resurface machine. Currently we have two machines a 2001 machine and a 1989 machine. Each year the maintenance cost to keep them running increases substantially. There is currently only two companies that sell an ice resurface machine, Zamboni & Olympia. I have contacted both companies and received an official quote for a new machine. I am recommending we waive the official bid process and award the bid to Zamboni at a cost of \$116,540.70. This cost is \$159.30 cheaper than the quote we received from Olympia. It also helps that both our current machines are Zamboni's and the DPW garage and maintenance staff is more familiar with the Zamboni machines. If awarded the machine takes approximately 250 days to be build and delivered.

Respectfully Submitted,

Dustin Lent
Parks & Recreation Director
City of Southgate

FRANK J. ZAMBONI & CO., INC.

15714 - 11th St. - Waukegan
Waukegan, IL 60087-4371
Phone: (847) 464-1151
Fax: (847) 464-1160
www.zamboni.com

December 13, 2017

Julie Goddard
Southgate Ice Arena
14700 Reaume Parkway
Southgate, MI 48195

PROPOSAL

MODEL: Zamboni 546

QUANTITY: One (1)

CAPACITY: Full Size

- Snow Tank
100 cubic feet (actual volume)
120 cubic feet (compacted)
- Ice Making Water Tank
Constructed of High Density Polyethylene
200 U.S. gallons
Wash Water System (optional)
Constructed of High Density Polyethylene
82 U.S. gallons
Total Water Capacity
282 U.S. gallons

ENGINE: Kubota 1.6 Litre

- Four cylinder, 57 HP, 16 valve double overhead cam, 88 ft. lbs of torque, hydraulic valve lifters, liquid cooled
- Timing belt with automatic belt tensioners, 5 main bearings, full-flow oil filter system for long life and ease of maintenance
- Advanced electronic ignition system
- Meets or exceeds CARB/EPA 2012 standards
- Fuel choices LPG or Gasoline
- Load sensing electronic governor enables true "hands-free" engine operation by driver
- On-board engine diagnostic system with fault code readout via dash lamp or diagnostic computer

TRANSMISSION: Sauer-Danfoss Hydrostatic Pump and Motor

- Continuously variable pump and motor and axial piston-type and offer volumetric efficiencies as high as 95%.
- Maximum drawbar pull even at low speeds and full hydrodynamic braking.
- Allows the use of a smaller and more efficient engine while still providing superior on-ice power.
- Hydrostat enables the conveyor augers to operate at full speed, regardless of vehicle speed, even when slowing for corners.

DRIVETRAIN: Dana/Spicer Axles

Model 44 Front-rated 4,300 lb.

Model 60 Rear-rated 6,400 lb.

- Rear axle is a rigid full-float design
- Because the 546 uses Spicer/Dana axles that are optimized for our chassis, we offer the industry's highest manufacturer approved axle capacities.
- Our chassis/axle combination is the key to the Zamboni 546 having a turning radius of 16 feet. This is a full 3 feet tighter than most other machines.

Hub City Transfer Case

- Rugged cast iron housing for rigid gear and bearing support. Heat-treated alloy steel gears are helical cut for greater strength and lower noise.
- Hydrostatic motor is wet-mounted to housing for long shaft life.

Chassis

- 2" X 5" structural steel tubing for high strength and long service.

HYDRAULICS: Sauer-Danfoss Turolla Pump and Permco Motors

- High efficiency gear type double pump has separate pump sections for vertical and horizontal augers for the best conveyor performance in the industry. Priority flow divider provides steering circuit.
- Pump is directly mounted to the engine for trouble free service. No belts or pulleys.
- Motors are high efficiency gear type with cast-iron bodies and case drain.

- HYDRAULICS:**
- Hydrostatic transmission features loop flushing which provides fresh fluid from tank to hydrostat for enhanced performance and cooler operating temperature.

Filtration and Tank

- Two hydraulic filters (1) 20 micron return line and (1) 10 micron hydrostatic charge loop, ensure a clean environment for all hydraulic components.
- Large 21-gallon tank enhances hydraulic fluid travel to rid the oil of entrapped air and increase heat dissipation.

**SNOW TANK
AND AUGERS**

- Large snow capacity and a tank design that provides all areas of the tank to be completely filled, even the top rear corners.
- The 546's snow tank incorporates a smooth bottom and sides, allowing for the snow to slide out with the least amount of residue and at a much lower height.
- Both 10-inch large diameter augers are double-flighted to ensure good performance even during heavy shaving and the augers are teflon coated for durability.

- CONDITIONER:**
- Zamboni Ice Resurfacers have a well-deserved reputation for producing the finest sheet of ice, even after many years of being in use.
 - A unique and patented design of spring and hydraulic down pressure is used for superior shaving results.
 - Performance will continue for the life of the machine by using replaceable bushings and springs.

**HUMAN
ENGINEERING:**

- The operation of the 546 is very simple. The operator sets the engine speed with the "hands-free" governor and drives the machine with a foot control. However, unlike an automotive transmission, the 546 will provide full power and speed to the augers at all times, even while slowing for corners. And the 546 will ensure the snow tank is compacted and completely filled.
- Speed is controlled by the single foot pedal equipped with a "dead-man" safety feature to dynamically brake the vehicle to a stop if the operator's foot leaves the pedal.
- Operator compartment ergonomically designed including steering wheel with a spinner knob.

HUMAN

- ENGINEERING:**
- Engine and hydraulic compartment is easily accessed through both side doors for daily maintenance checks, even with the snow tank down.
 - Wiring and looms are well routed and protected. Wires are individually labelled for easier service and trouble-shooting.

FACILITY

- ENGINEERING:**
- Zamboni Ice Resurfacers offer unparalleled shaving and snow conveyor performance. A quality sheet of ice is among an arena's primary selling features.
 - Zamboni has the tightest turning radius in the industry, enabling operators to resurface deeper into their corners.
 - The snow tank on the 546 is designed in an enlarged package with a flat bottom and sides. This gives the 546 a low front-dumping height. This is important for both dumping indoors as well as outdoors in adverse conditions.
 - Our unique engine and hydrostatic transmission enables the 546 to use a smaller, more efficient engine and can provide significant fuel savings.
 - Industry Reports have recommended that arena ventilation be determined by horsepower of the ice resurfer, which is over half of larger engines used in the competitor's machine. This can translate to considerable energy and facility savings.

MANUFACTURER'S

STATEMENT: The 546 is proudly designed and manufactured by Frank J. Zamboni & Co., Inc., in the United States of America.

WARRANTY: Twenty four (24) months or 2,000 hours, parts replacement only.

SAFETY STANDARDS: The 546 is engineered to meet or exceed O.S.H.A. and A.N.S.I. safety labelling requirements.

**NJPA
CONTRACT
PRICING:**

Zamboni 546	\$ 84,955.00
• LPG Carburetion (No Tanks)	\$ 1,275.00
• Board Brush	\$ 5,625.00
• 3 Way Catalytic Converter	\$ Standard
• Lambda Fuel Mgmt. System	\$ Standard
• Aluminum Wheels	\$ Standard
• Water Level Sight Gauge	\$ 270.00
• Wash Water System w/ Poly Tank	\$ 4,700.00
• Black Powder Coated Conditioner	\$ Standard
• Conditioner Poly Side Plate	\$ Standard
• Parking Brake	\$ Standard
• LPG Low Fuel Light	\$ Standard
• Snow Tank Light	\$ 400.00
• Stainless Steel Water Distribution Pipe ..	\$ 385.00
• Internal Auger Washout System	\$ 1,200.00
• Latec Level Ice System	\$ 18,500.00

SUB-TOTAL: \$117,310.00

Less NJPA Discount (\$3,519.30)

Transportation \$ 2,750.00

TOTAL: \$116,540.70

On site installation of Latec & training additional.
Not to exceed \$2,500.00

F.O.B.: Paramount, CA

TERMS: Net 30 days on approved credit.
Shipment June 2018 or sooner.
Pricing firm for 30 days.
Pricing does not include any applicable sales tax.



THANK YOU:

Doug Peters
Regional Sales Manager

12/13/17
Date

Frank J. Zamboni & Co., Inc.
15714 Colorado Avenue
Paramount, CA 90723
Phone: (562) 633-0751
Fax: (562) 633-9365

CONFIDENTIAL

Date: 11/18/2017

Buyer: City of Southgate

Seller: Icemann Arena, Inc.

Dustin Lent

3515 Pleasant

Telephone:

Northbrook, IL 60062

Telephone: (847) 344-1431

Facsimile: (847) 272-6527

DESCRIPTION OF MACHINERY AND/OR EQUIPMENT	MANUFACTURER	MODEL	SERIAL NO.	BASE PRICE (U.S. DOLLARS)
2018 Olympia Ice Resurfacer	Resurface Corp.	Millennium H Plus		\$98,900.00

Description:

2018 Olympia Millennium Ice Resurfacer with Propane Fuel System, Wash Water, Board Brush, Automatic Snow Breaker, Automatic Towel Lift, 2 Cutting Blades with blade hooks and guard, Manual and training videos, On-site delivery, setup and training for ice rink staff.

OPTIONS AND ACCESSORIES	PRICE (U.S. DOLLARS)	ACCEPT	DECLINE	ADD TO BASE PRICE
Stainless Steel Main Water Tank	\$1,475.00		X	\$0.00
Stainless Steel Wash Water Tank	\$990.00		X	\$0.00
Stainless Steel Flood Water Pipe	\$365.00		X	\$0.00
Special Paint Colors	\$1,200.00		X	\$0.00
Back Up Alarm	\$485.00		X	\$0.00
Speed Related Flood Water	\$2,400.00		X	\$0.00
Advertising Racks	\$390.00		X	\$0.00
Tire Wash System (Dash Operated Switch)	\$875.00		X	\$0.00
2 Wheel to 4 Wheel Drive (Dash Operated Switch)	N/A		X	\$0.00
Rear Mounted Conditioner Hydraulic Edger (Dash Operated Switch)	\$6,800.00		X	\$0.00
Laser Operated Blade Control System	\$17,800.00	X		\$17,800.00
Gasoline Powered Hand Ice Edger	\$4,295.00		X	\$0.00
Battery Powered Hand Ice Edger	\$6,200.00		X	\$0.00
		Duty & Brokerage Fee:		
		Shipping & Handling:		
		TOTAL PRICE:		\$116,700.00

The undersigned Buyer (referred to herein as "Buyer") purchases the machinery and/or equipment described above from Seller, subject to the terms and conditions hereof. Buyer agrees to pay Seller the Total Price as indicated below.

Total Price	\$116,700.00
Less Deposit	
Other Taxes (All taxes are the responsibility of the buyer)	\$0.00
Total Unpaid Balance Due Upon Delivery	<u>\$116,700.00</u>

The Terms and Conditions set forth on the first page and/or the following pages constitute a part of this Agreement. This Agreement is not binding until signed by Seller.

Buyer hereby acknowledges receipt of a completed and filled-in copy of this Agreement before signing.

BUYER: _____

SELLER: ICEMANN ARENA, INC.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURMLINGER
MUNICIPAL BUILDING

- CITY COUNCIL -
JOHN GRAZIANI
Council President
MARK FARRAH
SHERYL DENMAN
KAREN E. GEORGE
BILL COLOVOS
DALE W. ZAMECKI
PHILLIP J. RAUCH

Memorandum

To: Council Members
From: John Graziani, Council President
Date: December 13, 2017
Re: Council Rules and Procedures

The City Council establishes its Rules and Procedures after each local election.

Please find a copy of the Council Rules and Procedures attached for your review and consideration.

It will be necessary to pass a Resolution to adopt the Council Rules and Procedures either as presented or as amended.

City of Southgate

COUNCIL RULES AND PROCEDURES

1. Meetings shall open with Pledge of Allegiance.
2. The order of roll call and roll call votes shall be rotated.
3. Matters referred to an ad hoc (Impromptu or Informal) committee shall appear on the next meeting's agenda unless otherwise specified.
4. Officials shall be referred to by their respective titles.
5. Only persons recognized by the Chair shall be noted in the minutes.
6. Individuals and organizations acknowledged by the Chair under Persons In The Audience – Scheduled and Unscheduled, will be afforded a three (3) minute time limit to address the City Council. The time limit may be extended at the discretion of the Chair.
7. All persons in attendance at a Council Meeting shall maintain a proper decorum in the Council Chambers. The use of vulgar, obscene, threatening or otherwise inappropriate language or gestures shall result in a verbal warning and/or ejection from the Council Chambers at the discretion of the Chair.
8. The deadline for matters (including communications) to appear on the agenda shall be Thursday at 4:00 P.M. prior to the Council meeting. This shall also apply to Council members. Those people desiring to be placed on the agenda shall state in writing their reasons and the subject matter to be presented.
9. All communications requiring Council action shall be listed and read under "Communications A"; all others shall be listed under "Communications B" and read only if required or requested.
10. All Council members shall receive copies of all communications with the tentative agenda. The agenda shall be available to the members on the Friday prior to the regular meeting.
11. Meetings are to be conducted according to rules of Parliamentary Procedure, as outlined in "Parliamentary Procedure at a Glance" by O. Garfield Janes.
12. All Council members are to be notified of any commission/committee meetings.
13. All emailed correspondence from the City (Administration, Departments, Personnel...) shall be sent directly to each Council Member's City Email Account.
14. The City Attorney shall act as Parliamentarian and Sergeant-At-Arms to the Council.
15. To reconsider a motion, the following procedure applies:
 - a) Only a Council member who voted with the prevailing side may bring a motion to reconsider, but the motion to reconsider may be seconded by any Council member.
 - b) A motion to reconsider must either be made at the same meeting as the motion sought to be reconsidered, or, if the City Clerk is notified within seventy-two (72) hours after said meeting, the motion to reconsider shall be placed on the agenda for the next scheduled Council meeting.
 - c) If a majority of the Council votes in favor of the motion to reconsider, the motion sought to be reconsidered shall then be independently voted upon by the Council.
 - d) Motions shall not be reconsidered twice.

City of Southgate

COUNCIL RULES AND PROCEDURES

16. Changing a vote:

- a) Any individual Council member may change his or her vote up to the time the vote is announced. After that he or she can make the change only with the permission of the Council. If no Council member objects, the change may be made. If an objection is raised, a motion may be made to allow the change, which motion is undebatable. A majority vote is necessary to adopt the motion and allow the change.
- b) A motion to allow a Council member to change his or her vote must be made either at the same meeting as the vote sought to be changed, or, if the City Clerk is notified within seventy-two (72) hours of said meeting. The motion to allow a vote to be changed shall be placed on the agenda of the next scheduled Council meeting.

17. Emergency Expenditures:

- a) Whenever an emergency expenditure is required, the matter shall first be referred to the Finance Director for pertinent information and written recommendation as to where the money to pay for said expenditure will come from.
- b) When other matters requiring emergency polling of the Council result, an attempt will be made to contact all members within a six-hour time frame. After the six-hour time frame, the results will be finalized. The results will be provided to Council members as soon as possible afterwards.

18. Ordinances:

- a) All ordinances which amend classifications of land (rezoning) and are recommended for approval by the Planning Commission after a public hearing, shall be forwarded to the next appropriate regular meeting of the Council for a first reading. A Work Study Session will be scheduled prior to the Regular Meeting in order to address specific Council questions.
- b) All other proposed ordinances, including zoning ordinance amendments, shall be placed on a Work Study Session Agenda for consideration by Council, prior to the first reading at a Regular Council Meeting.
- c) In the event the City Administrator deems a proposed ordinance requires immediate attention, the proposed ordinance may be placed on the next Council agenda for consideration by the Council.
- d) Ordinances shall be introduced at one meeting and adopted at the following meeting. In the event the Council deems it necessary to immediately adopt an ordinance, the ordinance may be introduced and adopted at the same meeting.
- e) If practical, ordinances shall be read once in their entirety. Otherwise, ordinances may be read by title only.

19. At any time during the effective period of these "Rules of Procedure", the Council may amend such rules and regulations by a majority vote.

November, 2013

City of Southgate

Work Study Rules of Procedure

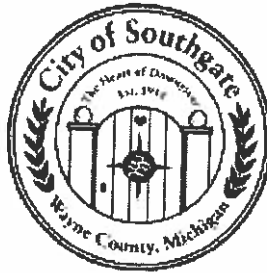
1. Work Study shall be called to order by the Council President at 6:30 p.m.
2. The Council President shall call for Officials' reports; Elected Officials shall be mindful of time constraints and make every effort to limit reports to three minutes or less.
3. The Council President shall call for presentations.
4. The Council President shall call for discussions regarding agenda items.
5. The Council President shall end the Work Study session and open the City Council Meeting at 7:00 p.m.
6. All persons in attendance at a Work Study Session shall maintain a proper decorum in the Council Chambers. The use of vulgar, obscene, threatening or otherwise inappropriate language or gestures shall result in a verbal warning and/or ejection from the Council Chambers at the discretion of the Chair.
7. At any time during the effective period of these "Rules of Procedure", the Council may amend such rules and regulations by a majority vote.

Adopted by City Council October 21, 2015

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
NORMA J. WURMLINGER
MUNICIPAL BUILDING

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Council President

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SHERYL DENMAN

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

December 12, 2017

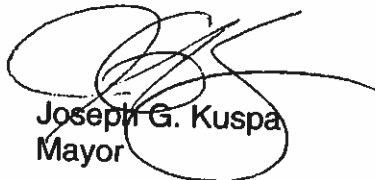
Honorable City Council Members
14400 Dix-Toledo Rd.
Southgate, Michigan 48195

Ladies and Gentlemen:

As per Sec. 64 of the City Charter, I have appointed Dustin Lent to the position of City Administrator effective January 1, 2018.

Should you have any questions, please contact me at 285-3025.

Sincerely,


Joseph G. Kuspa
Mayor